Circular No.35/2016

Sub:- Strengthening Internal Vigilance/Internal Good Governance Systems in Government Departments, PSUs and other Public Organizations.

Ref:- 1) GO(P)No. 34/97/Vig dated 11.06.1997
     4) GL No. 1362/C2/2014/Vig dated 10.01.2014
     6) Circular No.4/2016

An effective internal control mechanism which provide a measure to curb inefficiency, ineffectiveness, inaction, abuse or misuse or non-use of powers on the part of Officers of various Government departments, PSUs and similar institutions of Government, which can cause much damage to public administration is a requirement for good governance. Quarterly or half yearly Good Governance Audit is essential to check officers who does not deliver results and desired impact due to their inaction, incompetence, carelessness or inefficiency and ineffectiveness in governance. Input Tracking Audit and Benefit Tracking Audit of all programmes/schemes/projects in order to quantify corruption and pilferage which manifests to general public form part of 'integrated vigilance' intervention.

From the point of view of avoidance of delay in the enquiries/investigations and to observe touch-points of corruption on a constant basis, VACB takes up organization study of Departments/PSUs and other institutions. As a preventive measure to reduce the space to practice corruption within all departments, PSUs etc., internal vigilance or administrative vigilance system has been set-up, by government. In addition, departments/ PSUs that follow good management also have set in place adequate strategic controls and operational control systems for sustained superior performance.

Through GO(P)No. 34/97/Vig dated 11.06.1997, an administrative vigilance is set-up in all departments including those of the Secretariat, all Public Sector Undertakings and other Autonomous Government or quasi-
government bodies which may be known by the name ‘Vigilance Cell or Vigilance Wing’. There is a head of the Internal Vigilance Unit, preferably the No. 2 in the organization. Vigilance Wing in Health Service Department is constituted on a regional basis vide G.O.(MS) No.96/10/H&FWD dated 01/03/2010. Vigilance Wing in LSGD is constituted vide G.O.(MS) No.2459/2013/LSGD dated 03/10/2013. Vigilance Wing in agriculture department is constituted vide G.O.(MS)No. 39/97/AD dated 10.02.1997 and in forest department vide G.O.(MS)No. 289/71/Agri dated 23.12.1971. There are internal vigilance set up in all departments and PSUs in one form or other, with varying degrees of effectiveness in checking corruption.

All VACB Units may identify the internal vigilance mechanism in other departments/PSUs/organizations at district level and state level, and do capacity building of such internal vigilance in terms of knowledge, skills and attitude towards ‘Zero Tolerance to Corruption’ appropriate to each department/PSU.

**Capacity building of internal vigilance**

![Diagram of capacity building]

The corrective actions to be taken based on the organization study, (Circular 4/2016), potential of corruption in various aspects of the organization, methods to measure delays in files, modus of corruption etc may be appraised to the ‘Vigilance Cell’ as part of capacity building. Initiatives or concepts tried/experimented by each Unit while strengthening/capacity building of the internal vigilance of Government organizations at district level may be sent to dir.vacb@kerala.gov.in.

Dr. Jacob Thomas

To

1. All Units of VACB for follow up
2. R&T Wing
3. Manager, AO, AA and Supdts in HO and Units
4. LA/ALAs
5. M-cell