



**'CORRUPTION, A CRIME AGAINST NATION'**

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### **Circular No.5/2017**

Sub:- **Conducting of Crime Meetings** - reg.  
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The method of supervision of Investigation and Trial work in all the Units need to be institutionalized, structured and improved. On considering the number of pendency of enquiries, cases under investigation and cases under trial, the following instructions are issued.

- 1) All Unit Heads will conduct a **Crime Meeting** in the 1<sup>st</sup> week of every month and review all the cases and enquiries pending in their respective Units as mentioned above.
- 2) The Unit Heads not only will issue instructions immediately for expediting the enquiries / investigations / prosecutions but also prepare minutes of the meeting and send the copy before 10<sup>th</sup> of every month to their Ranges.
- 3) All Special Investigation Units and Special Cells will similarly conduct the Crime Meetings and they will send the minutes of the meetings to the ADGPs concerned by 10<sup>th</sup> of every month.
- 4) The Range Supdts. of Police will conduct a Crime Review Meeting taking all Unit Heads under their jurisdictions. It should positively be held in the 2<sup>nd</sup> week of every month and the Supdts. of Police shall issue instructions over and above the instructions issued by the Unit Heads to ensure speedy disposals. Such Minutes shall be sent to the concerned ADGPs.

- 5) The ADGPs after receiving such minutes should make the review with the help of Supdt. of Police (Int.) and the ministerial staff and if required issue further instructions to the concerned. The basic objective **to expedite and reduce pendency.**
- 6) ADGPs are **free** to conduct monthly Review Meeting anywhere. They should do that.
- 7) The Director will conduct **bimonthly Crime Meeting** in the VACB Directorate with ADGPs, all Supdts. of Police and selected Unit Heads (to be decided by the Director).

Crime Meetings are important for supervision and monitoring of cases. These will help in proper guidance and proper and quicker disposals. So all officers must comply with the above instructions seriously, in letter and spirit.

  
Loknath Behera IPS  
Director

To

- 1) The ADGP – I & II, SP (Int.) / IB Inspector
- 2) All Unit Heads
- 3) Manager /Accounts Officer / Administrative Asst. / All SS / All JS
- 4) CA to Director / ADGP-I & II / SP (Int.) / ADP