



**'CORRUPTION, A CRIME AGAINST NATION'**

Vigilance & Anti-Corruption Bureau  
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No.P - 01/2017

**Executive Directive No.08/2017**

Sub:- PEs/ QVs - Quick Disposal -reg  
:.....:

A Preliminary Enquiry (or a Quick Verification) is conducted to primarily find out whether a cognizable offence has taken place/ been committed.

**02.** The objective is to prima facie find out the above. Therefore, an enquiry conducted cannot be equated with an investigation in a Vigilance Case. It means that the Enquiry Officer must take such action to discover/find out whether such offences prima facie come out.

**03.** While reviewing the old pending QVS, some of them are pending for more than three years, it was discovered that a lot of deficiencies are existing in such enquiries. Some of them are given below:-

1. There is no QV / PE Registration Report so there is no uniformity from the beginning of such enquiries.
2. There is no Plan of Action drawn by the Enquiry Officer and the Superintendent of Police or the Unit Head. The Enquiry Officer gets confused and ignorance rules of the case.
3. Unit Head or Superintendent of Police does not issue written instructions on how to proceed in the QV.

4. The Enquiry Officer tries to collect too many documents which is not possible during this stage. He also tries to record a number of statements, which is also not possible at this stage.

All the above factors coupled with inexperience of the Enquiry Officer cause delay in disposing Quick Verifications.

**04.** A normal QV / PE should be disposed in 30 to 40 days. The upper limit of 45 days as per present standing order is never adhered to.

**05.** In order to expedite the QVs, a number of steps have to be taken by the concerned Unit Heads and ADGPs. We will be issuing instructions relating to registration report and its format, Plan of Action etc. very shortly.

**06.** Meanwhile the Unit Head will review the pending QVs of 2016, 2015, 2014, 2013 etc. and ensure that reports are sent to the Directorate as early as possible. In the Directorate, the reports are received in the Sections and kept pending for quite some time. Once a report is received in a Section that should be put up on the same day to the next level officer. There should not be any delay in putting up the report beyond 24 hours at the maximum.

Loknath Behera IPS  
Director

To  
All Unit Heads

Copy to : 1) ADGP-I & ADGP-II  
2) SP (Int.) / IB Inspector  
3) ADP (Vig) / LA / ALAs  
3) Manager / AO / AA / SS / JS  
4) CA to Director, ADGP-I & II, SP (Int.), ADP (Vig.) / CE